

# 18<sup>th</sup> African/Caribbean Int'l Festival of Life – IFOL 2010

AN AFFILIATE OF MARTIN'S INTERNATIONAL CULTURE, INC.

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## EXHIBITORS/VENDORS – SPECIAL PROMO (LIMITED TIME)

### AGREEMENT/INVOICE- 18<sup>th</sup> IFOL-2010

JULY 2 (FRI) THRU JULY 5 (MON) 2010 \* 12PM TO 10PM DAILY (DATES/TIMES SUBJECT TO CHANGE)

WASHINGTON PARK, 55<sup>th</sup> ST & S. COTTAGE GROVE, CHICAGO, IL 60637



<b>CHECK-IN:</b> 07/02 (FRI) _____ 07/03 (SAT) _____  07/04 (SUN) _____  07/05 (MON) _____	<b>TODAY'S DATE:</b> _____ 2010  <b>INVOICE NO.:</b> _____	<input type="checkbox"/> ADVRTSR/SPNSR <input type="checkbox"/> FOOD VENDOR <input type="checkbox"/> MERCHANT <input type="checkbox"/> OTHER  <input type="checkbox"/> Check here to rent a 10ftx10ft tent for an additional \$200	<b>IMPORTANT DATES &amp; TIMES for 18<sup>th</sup> IFOL in 2010:</b> May 1st (SAT) – All balances are due! (\$100 late fee applies after this day) July 1st (THU) – 2p-6p – Vendors setup at Washington Park (Meeting at 5pm) July 2nd-5th (FRI-MON) – 8a-11a – Vendors setup at Washington Park * For setup, arrive at Vendors Entrance (near 51 <sup>st</sup> St and Payne Drive) * Vehicles can enter festival grounds ONLY ONCE during setup
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**Business/Organization Name:** \_\_\_\_\_ **Officer/Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Biz Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Website:** \_\_\_\_\_

Effective January 1<sup>st</sup>, 2010: **MERCHANT (NON-FOOD) VENDORS** will be given a special early registration fee of **\$595** for a 10ftx10ft space WITH ELECTRICITY for one to four days. **TENT IS NOT INCLUDED. REGISTER BEFORE MAY 1<sup>st</sup>, 2010 TO SAVE LATE FEE!** Merchants will be given a total of three COMPLIMENTARY ADMISSION entrance and one parking permit. **BUSINESSES/CORPORATIONS with annual revenue of \$1 million or more** must pay a fee of \$5,000. This includes banner display, one 10ftx10ft space with tent & electricity, one to three tables, up to 4 chairs, and all other terms agreed upon in invoice for 18<sup>th</sup> IFOL only. Merchants & Corporations must have their own personal/business insurance to secure against any unforeseen personal injury or loss. **FOOD VENDORS** will pay a fee of **\$1295** for a 10ftx10ft space WITH TENT & ELECTRICITY for one to four days. **REGISTER BEFORE May 1, 2010 TO SAVE THE LATE FEE!** Food vendors will be given a total of **six wristbands** and one parking permit. Food vendors must have up-to-date Summer Food Sanitation Certificate & liability insurance; Certificate of insurance must show coverage of \$1 million & \$500,000 policy limit. Name as additional insured: Martin's International Culture, Inc, Chicago Park District, City of Chicago, their Employees, Agents, & Sponsors. \*\*\* Food vendors may be asked to pay a \$100 refundable deposit to ensure that their booth space is left clean, neat, and UN-GREASY on the final day of the festival.

Booth #s:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**RULES, REGULATIONS & OTHER DETAILS:** Vendors cannot purchase more than 5 spaces. **UNLESS THE NAMES AND ADDRESSES FOR ALL THE SPACES ARE SUPPLIED AND ALL THE VENDORS PAID THE SAME STANDARD FEE AS ALL OTHER VENDORS. (VENDOR SERVING AS SALES REPRESENTATIVE WILL BE PAID COMMISSION FOR THEIR SERVICES, BUT MUST PAY THE SAME COST AS OTHERS FOR THE SPACE.** Only vehicles displaying appropriate parking permit will be allowed to park on Vendors Lot. Absolutely no video cameras allowed, unless permit is granted. No parking on grass! WRISTBANDS MAY NOT BE USED FOR THIS IFOL; HOWEVER, IF WRISTBANDS ARE USED. **DO NOT take off your wristband.** Wristband must be worn securely on the wrist for all 4 days. If you lose your wristband, you must pay for entry into the park. Any broken, torn, or tampered-with wristbands will be rejected and confiscated. **ALL VENDORS MUST PROVIDE THEIR OWN TABLES, CHAIRS, & SIDEWALLS!!!** To rent tables, Vendor must submit a deposit of \$100/table and \$20/chair to be returned on the last day of the festival. The cost of renting tables or chairs is \$20/table and \$5/chair for one to four days. **Vendors cannot sell or bring alcoholic beverages on festival grounds.** No bootleg CDs, DVDs, cassettes or other products are allowed. All vendors must comply with the rules and regulations of the Chicago Dept. of Public Health & Sanitation. Vendors cannot put own locks, damage, or tamper with portable toilets, trailers, or other property belonging to the City of Chicago, Chicago Park District, Promoter, or other Contractors. Vendors must only sell from their booth space. **All vendors must be under a tent** and use equipment that complies with the City of Chicago Safety & Health Standards. Unauthorized and/or illegal items will be seized & will not be returned. . Promoter reserves the right to change venue/location, booth number and /or location, if necessary. Promoter will not be liable or responsible for any loss/stolen goods or products. Promoter will not be liable for failure to hold event if failure is caused by any debilitating act of NATURE. Vendor agrees to hold harmless the Promoter, Martin's Int'l Culture, City of Chicago, Chicago Park District, & sponsors of the IFOL from any and all liability, damage, or expenses arising out of or in connection with any injury to any person while in the Vendors area, loss, theft, damage, property or personal injury resulting directly or indirectly from any act or omission of the Vendor, as well as failure of Vendor to comply with the laws & ordinances. Vendor agrees to pay applicable fees to participate in 18<sup>th</sup> IFOL. Promoter will not be held liable for generator failure during 18<sup>th</sup> IFOL. Promoter reserves the right to dictate which products/brands cannot be sold. At the time of registration or no later than **July 1st, 2010, Vendor must submit the names of every person who will occupy the booth space. All payments are non refundable. If a credit or refund is to be granted for any medical reasons, 30% will be deducted from the total cash paid toward the booth space.**

<b>DESCRIPTION:</b>	<b>TOTAL FEE</b>	<b>\$:</b>	_____
* Products/Items to be sold:	<b>TOTAL DUE:</b>	<b>\$</b>	_____
<b>Amount Paid \$</b> _____	<b>BALANCE: \$</b> _____	<b>DUE DATE:</b> _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check/M.O. # _____
<b>Credit Card</b> <input type="checkbox"/> VS / MC / DISC /DINER/AMEX: Acct # _____			<b>EXP. DATE:</b> _____ / _____ <b>SEC CODE:</b> _____
<b>NAME AS PRINTED ON CARD:</b> _____	<b>ADDRESS:</b> _____	<b>CITY:</b> _____	
<b>STATE:</b> _____ <b>ZIP:</b> _____	<b>APPROVAL:</b> _____	<b>REMARKS:</b> _____	

By signing below, Exhibitor/Vendor agrees to abide by the terms & conditions listed above and within the Exhibitors/Vendors Agreement.

EXHIBITOR/VENDOR: _____	PRINT NAME: _____	DATE: _____
MIC SALES OFFICER: _____	PRINT NAME: _____	DATE: _____
VENDOR COORDINATOR: _____	PRINT NAME: _____	DATE: _____
FULLY PAID SIGNED BY PRESIDENT/VP/EVENT MGR: _____	PRINT NAME: _____	DATE: _____

Please make payments to: MARTIN'S INTERNATIONAL CULTURE, INC. 1325 SOUTH WABASH AVE, STE. 307, CHICAGO, IL 60605